

**CASTLE ROCK TOWNSHIP**  
**BOARD OF SUPERVISORS REGULAR MEETING**  
**September 11, 2017 @ 7:00 P.M.**

**Approved**

The regular monthly meeting of the Board of Supervisors of Castle Rock Township was convened at the Castle Rock Town Hall on Monday, September 11, 2017 at 7:00 p.m. Present were Sandy Weber, Chair; Jon Juenke, Vice-Chair; Jeff Partington, Kelly Elvestad, and Dave Nicolai, Supervisors; Barbara Lang, Clerk and Rhonda Rademacher, Treasurer. Also in attendance were Elwyn Juenke, John Juenke, and Tyler Uilk.

Sandy Weber called the meeting to order at 7:00 p.m. and the Pledge of Allegiance was recited.

**APPROVE AGENDA**

**Jon Juenke made a motion and Kelly Elvestad seconded to accept the agenda. 5 ayes. Motion carried.**

**DAKOTA COUNTY SHERIFF UPDATE**

The Deputy who was present indicated that a vehicle was stolen in southern Castle Rock township this past week, so he reminded everyone that they should be locking their vehicles. Their officers continue to be a presence in the affected areas for the Highway 3 construction and detour areas.

**CONSENT AGENDA**

1. August 14, 2017 Board of Supervisors Regular

**Jeff Partington made a motion and Jon Juenke seconded to accept the Consent Agenda. 5 ayes. Motion carried.**

**PUBLIC COMMENT** - None

**PLANNING COMMISSION UPDATE**

At the August 28, 2017 Planning Commission meeting, the following items were reviewed:

- Review updated Accessory Building Permit Application, Jason Otte, 2345 277<sup>th</sup> St
- As this application has already been approved by the Board of Supervisors, Chair Sandy Weber had indicated the Planning Commission only needed to review to make sure the setbacks were still OK. They are still within the limits, so Mr. Otte can proceed with submitting his building plans and obtaining the building permit.
- Review building permit application for garage addition, David Mumm, 1055 230<sup>th</sup> St
  - Review building permit application for new deck, Tyler Uilk, 2982 225<sup>th</sup> St W
  - Review application for Building Rights Transfer, Allen & Marilyn Hoffman, 24250 Chesley Tr
- All applications were reviewed and recommended for approval by the Board of Supervisors.

**REVIEW / APPROVE**

- Building permit application for garage addition, David Mumm, 1055 230<sup>th</sup> St
- Dave Nicolai made a motion and Kelly Elvestad seconded to approve this building permit. 5 ayes. Motion carried.**
- Building permit application for new deck, Tyler Uilk, 2982 225<sup>th</sup> St W
- Dave Nicolai made a motion and Kelly Elvestad seconded to approve this building permit. 5 ayes. Motion carried.**

- Building Rights Transfer application from Allen & Marilyn Hoffman, 24250 Chesley Tr
- Jon Juenke made a motion and Kelly Elvestad seconded to approve this Building Rights Transfer. 5 ayes. Motion carried.**

**COMMITTEE REPORTS** - None

**UNFINISHED BUSINESS**

- Discussion regarding complaint at PID # 07-00200-51-013, Annette Ave
- Elwyn Juenke, the property owner, was present and brought some photos of the property for the Supervisors to look at. The unlicensed vehicle that had been parked there has been removed. He wanted to verify that he is allowed to park farm equipment on his agricultural land, which was confirmed. He also indicated there is

a licensed trailer with a snowmobile that is parked there. It was also confirmed that as long as the trailer has a current license, he is allowed to park it there. The aerial photo that was sent along with the letter from the township showed some evidence of old pallets and possibly some old furniture that used to be on the property. We do not know the date of that aerial photo which was from the County website. Mr. Juenke assured the Board that all of those items have been cleaned up and removed. He stated that there have never been any old appliances on the property. Chair Sandy Weber thanked him for attending and providing this updated information. She further explained that since the township had received a written complaint that we followed the required action, and based on the photos he provided and the fact that several of the Supervisors have driven past the area in question, the township considers everything taken care of.

- Update on new town hall roof - Permit has been issued, materials should be delivered around Sept 18

### **NEW BUSINESS**

- Resolution 2017-14 A Resolution Certifying the Levy Approved by the Town Electors to the County Auditor

This is a new requirement from the County. The township attorney prepared this template, and going forward a similar Resolution will be created to be adopted at the first meeting following the annual town meeting.

**Dave Nicolai made a motion and Kelly Elvestad seconded to adopt this Resolution. 5 ayes. Motion carried.**

- Preliminary review of application to amend Ordinance 2014-01 An Ordinance Allowing the Expansion of the Nonconforming Use Located at 26548 Chippendale Avenue

LKQ/Viking Auto is requesting to expand to the other 38+ acre parcel owned by the Fausts to the south of the business. LKQ is working with Grant Jacobson to develop appropriate drainage ponds and grading. The town attorney sees no problem with this, as long as the township proceeds with the required Public Hearing and notices.

**Jon Juenke made a motion and Kelly Elvestad seconded to set the Public Hearing for Monday, September 25 at 6:30 pm. 5 ayes. Motion carried.**

- Discussion of disaster plan, as far as back-up of township records.

Chair Sandy Weber asked the Clerk and Treasurer to explain how the township records are stored and/or backed up to insure no loss of required permanent records. Clerk Barbara Lang and Treasurer Rhonda Rademacher explained this process. Proof that this system works well was when the primary township computer failed a couple years ago, and the records were able to be restored fairly easily.

### **ROAD REPORT**

- Discussion of making 3-way stop at 275<sup>th</sup> St and Danville permanent. Clerk Lang read the State Statute that applies to this situation, which only requires the action to be on the public record, so a motion included in the official meeting minutes is sufficient.

**Kelly Elvestad made a motion and Jon Juenke seconded to make the 3-way stop signs permanent at the intersection of 275<sup>th</sup> Street and Danville Ave. 5 ayes. Motion carried.**

- Discussion of draft letter to MnDOT requesting reimbursement for the townships expenses for additional maintenance on 275<sup>th</sup> Street during the construction project on TH #3. Letter was reviewed. Clerk was directed to send the letter and documentation.
- Resolution from Waterford Township temporarily closing Danbury Ave effective Aug. 31 until a week after construction on Hwy 3 is completed was provided for our information. No action required.
- Wild parsnip and mowing update – affected areas have been surveyed. Fall spraying will take place sometime in October.

### **TREASURER'S REPORT**

Receipts                      \$ 10,992.68

Current Investments      \$ 908,613.73

**Jon Juenke made a motion and Kelly Elvestad seconded to approve the Treasurer's Report. 5 ayes. Motion carried.**

### **REVIEW PAYROLL AND CLAIMS**

Payroll: \$ 1,363.60    Claim # 9035 – 9036

Claims: \$ 21,932.81    Claim # 9037 - 9053

**Total: \$ 23,296.41**

**Dave Nicolai made a motion and Kelly Elvestad seconded to approve Payroll and Claims. 5 ayes. Motion carried.**

### **CLERKS REPORT**

- Two events coming up on September 21:  
Vermillion River Watershed Tour – meet at Dakota County Extension office at 1 pm to get on the bus for the tour. RSVP is required – see attached notice. Bus will return by 4 pm  
Dakota County Township Officers Association Meeting – also at the Extension Office. Doors open at 6 pm, meeting begins at 7 pm – see attached notice.
- Township has received notice of a Public Hearing for the City of Farmington re: Wellhead Protection Plan Amendment. The Public Hearing will take place on October 23, 2017 at 7 pm at Farmington City Hall. Copy of their cover letter is included in Informational Correspondence. Please see Clerk if you want to borrow the CD that accompanied their letter.
- Please let Clerk know if you have any further updates that should be posted on the website.

Chair Sandy Weber noted that she had received a letter from the Minnesota Pollution Control Agency regarding mining and Sulphur pollution. She will provide copies if any of the Supervisors are interested.

**Dave Nicolai made a motion and Kelly Elvestad seconded to adjourn. 5 ayes. Motion carried.**

Meeting adjourned at 7:40 pm

Respectfully submitted,  
Barbara Lang, Clerk

Attest: Sandy Weber, Chair of Board of Supervisors